



FNQ Self Marshalling Overview – DRAFT 13.02.2020

All FNQ swimming events from January 2020 will be self-marshaling.

Operation of Lane Chief:

At each swimming event 1 x lane chief will be allocated to per lane of the competition pool.

1. The role of the Lane Chief will be to assemble swimmers within their allocated lane and ensure the integrity of the order of swimmers to their event and heat. The Lane Chief will ask the “Swimmer, please let me know your full name, Event No. Heat No.” The Lane Chief will compare the name given to the name listed in the meet program.
2. If no swimmer presents for a particular event / heat in an assigned to the Lane Chief, yet a swimmer is noted in the program, the Lane Chief will mark the swimmer as a “DNR” (did not race) in the program for that event heat and lane. No further action needs to be taken by the lane chief.
3. Where the name of a swimmer does not match that listed in the program the Lane Chief will alert the Chief Timekeeper of the issue and the Chief Timekeeper will alert the Referee.
4. If a swimmer appears at a lane and has missed their heat it is the responsibility of the Lane Chief to make the swimmer aware to the Chief Timekeeper who will then alert the Referee of a missed swim.
5. The Referee is responsible for confirmation of any changes and to advise the Control Room.
6. Multiple swimmers may report to the lane at the same time and it is the responsibility of the Lane Chief to ensure the order of the swimmers matches the flow of the program events and heats. Note all club are requested to “slowly feed swimmers” to the lane chiefs especially for 50 M events where there are a large amount of heats where the areas behind the start end of the pool could become crowded.
7. The Lane Chief will be differentiated by other officials/timekeepers at the end of the pool by a PINK coloured clipboard and a PINK coloured vest at each lane.
8. The Lane Chief will also assume the role of a timekeeper. of which 3 must always be allocated to ensure 3 times are obtained for a swimmer for qualification purposes. The Lane Chief will not hold the manual stop watch. One of the other timekeepers will assume the responsibility of the manual stop watch and writing the manual time on the program. Where the pool uses touchpads for timing, only one time keeper and one lane chief is required.
9. Two programs of the event need to be allocated to each lane. One for recording by the Lane Chief and one for the 2 x timekeepers recording the manual time.

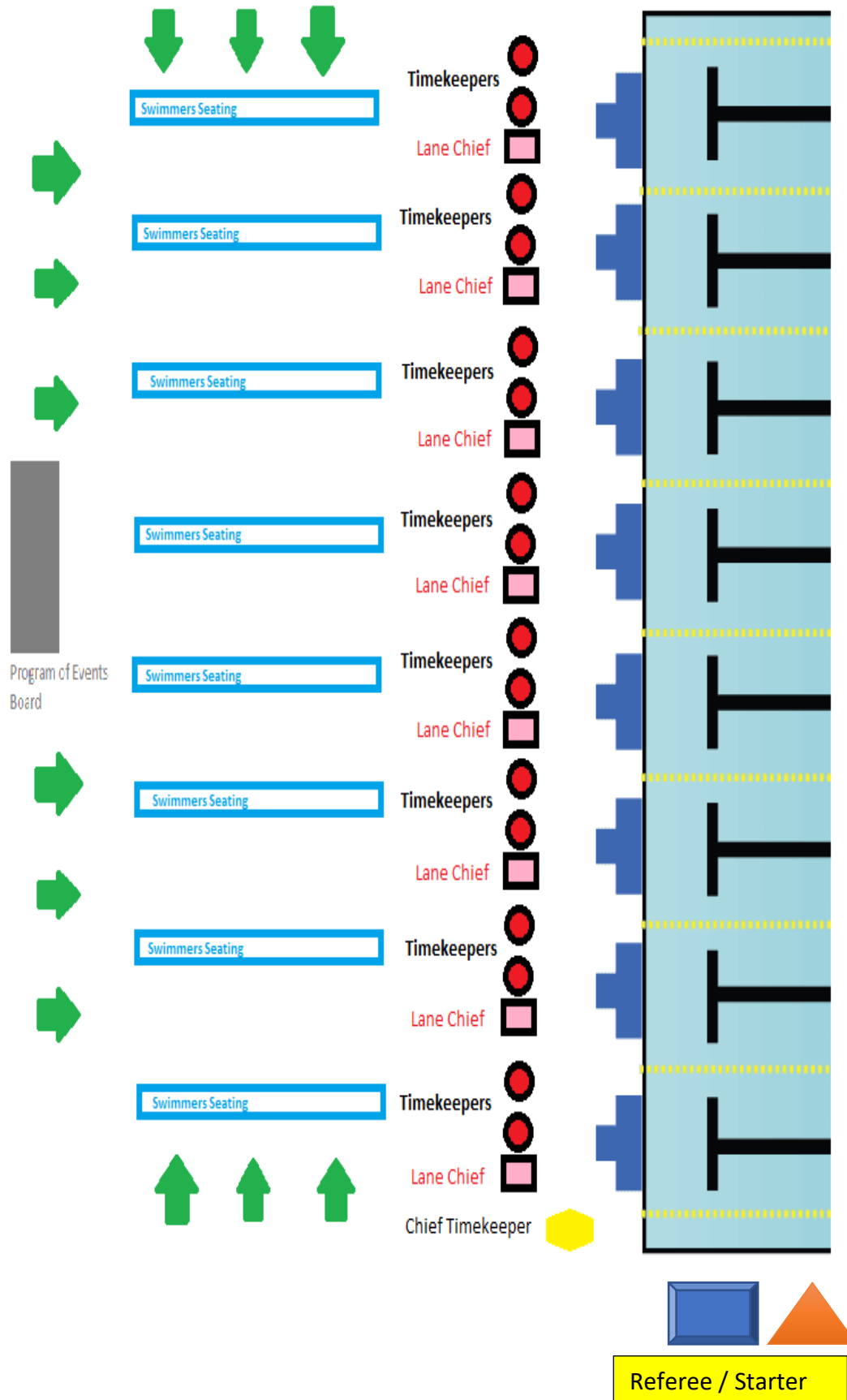
Role of Chief Timekeeper:

1. The Chief Timekeeper is responsible for the normal duties of a chief timekeeper
2. The hosting club will provide 1 X Chief Timekeeper.
3. The Chief Timekeeper will assist the referee and report any anomalies to the swimmers order against the program except in the case of a “DNR” (Did Not Race)
4. The Chief Timekeeper will wait for direction from the Referee before any changes in resolving the anomaly and may be required to hold up the event at the discretion of the referee.
5. The Chief Timekeeper will announce the Event, Heat prior to each event.
6. The Chief Timekeeper will ensure the education of timekeepers and as much as possible ensure no changeover of timekeepers during heat swims. Changeovers of timekeepers are only to occur at the end of sessions or change of events as scheduled in the program.

Announcing:

1. After the start of a new event the starter will announce the “Event No and Name of the event ” as well as the the “Heat Number”.
2. While the swimmers are in the water the Announcer will also announce what event/heat should be marshalling at the start end of the pool in accordance with the marshalling board.

FNQ Pool Layout for Self Marshalling



Self-Marshalling

- Swimmers will enter at either side or rear of timekeepers as indicated by green arrows.
- Swimmers Report to designated Lane Chief with pink folder / vest and will be asked "Swimmer, please let me know your full name, Event No. Heat No"
- The swimmer will then have his / her name marked off against the program with a coloured highlighter.
- If a swimmer fails to marshal the Lane chief will mark DNR "did not race" against the swimmers name.
- If a swimmer reports to the lane chief where no swimmer is listed in the program the lane chief is to advise the chief timekeeper and then refer the swimmer to the referee.
- For 50M events where the starts are at the opposite end of the pool the lane chief will move to the start end of the pool.
- Timekeepers may be required to move to the opposite end for 50m events starts at some pools however for 50M event the lane chief will always remain at the start end for all events.